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# **Support to Conformity Assessment Bodies' Activity**

**Dr. Edgar Heckel**

**Contract Period: November 2004 to November 2005**

# Support to Conformity Assessment Bodies' Activity

## Project Objective

- To produce an exhaustive inventory of Turkish conformity assessment practitioners
- To increase awareness of the importance of accreditation and strengthen the understanding of quality management
- To assist the conformity assessment bodies on how to become prepared for accreditation
- To support TURKLAB to effectively assume its role as an internationally recognized national association of Turkish conformity assessment bodies (testing labs)
- To boost the international involvement of Turkey's conformity assessment community, represented by TURKLAB
- To implement strategies of ensuring the sustainability of TURKLAB once the project is over

# Support to Conformity Assessment Bodies' Activity

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## 1. Awareness-raising Seminars

### - Istanbul

February 8 – 10, 85 registered participants  
75 in attendance

### - Izmir

February 15 – 17, 26 registered participants  
24 in attendance

### - Ankara

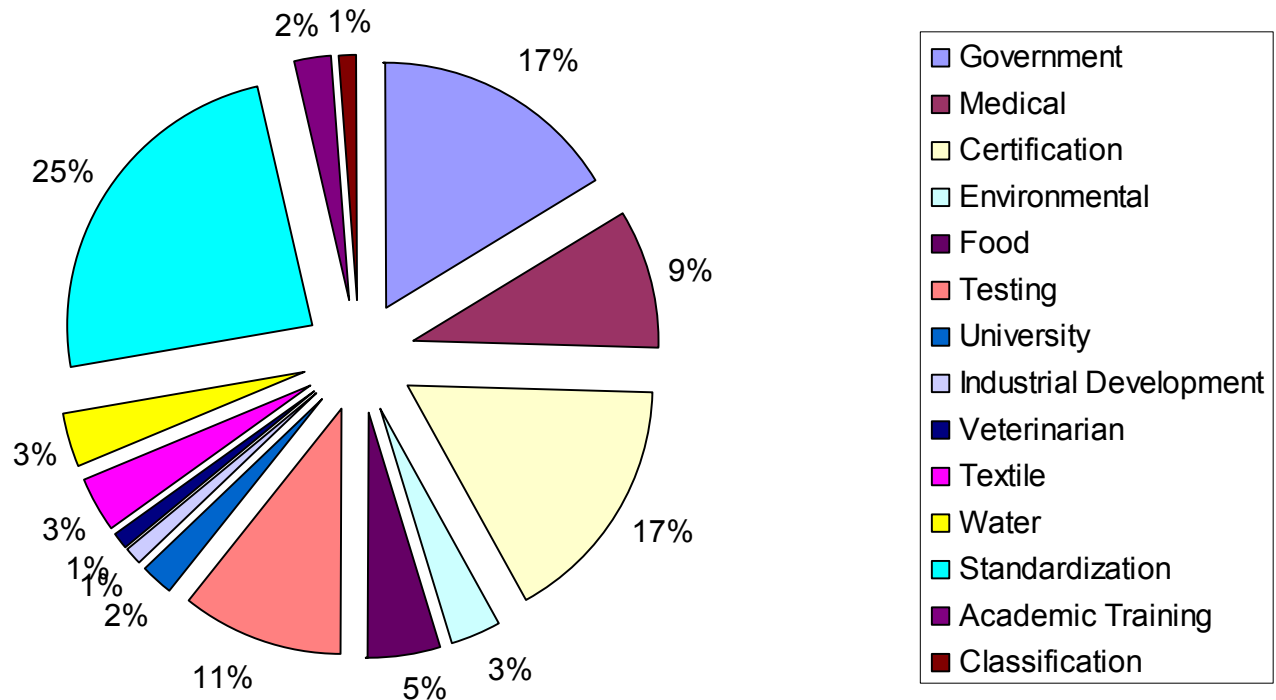
February 22 – 24, 66 registered participants  
(February 18)

# Support to Conformity Assessment Bodies' Activity



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**DISTRIBUTION OF BRANCHES IN ISTANBUL 8-10 FEB,2005**



# Support to Conformity Assessment Bodies' Activity

Institutions with 3 and more participants at the Seminar in Istanbul  
February 8 – 10, 2005

Institution	Number Participants	Percent
<b>TSE</b>	<b>21</b>	<b>28</b>
<b>MEYER</b> (Certification)	<b>8</b>	<b>11</b>
<b>BIÇAKÇILAR LAB</b> (medical)	<b>4</b>	<b>5</b>
<b>TÜBİTAK</b>	<b>3</b>	<b>4</b>
<b>BEC</b> (Certification)	<b>3</b>	<b>4</b>
<b>İSTANBUL İl Kont. Lab. Müdürlüğü</b> (g.)	<b>3</b>	<b>4</b>
<b>SUM</b>	<b>42</b>	<b>56</b>

# Support to Conformity Assessment Bodies' Activity

## Registration Form

### Profile of Entity Requesting Participation in the Seminar and Workshop Support Program

#### Organisation:

- Public    Private    Non profit
- Accreditation body
- Calibration body
- Certification body
- Chamber of Commerce and/or Industry
- Engineering
- Inspection body
- Industrial / Production plan
- Management consultancy
- Governmental agency      *Field:* .....
- National metrological institute
- Professional Associations / Federations / Confederations
- Standardisation body
- Testing laboratory
- University
- Others      *Please specify:* .....

#### Contact person:

Name: .....

Surname: .....

Title / Position: .....

Address: .....

City.....

Postal code.....

Tel: .....

Fax: .....

E-mail: .....@.....

Please send your registration in advance of at least 10 days of the program you registered for by post to:

MEDA – Support to Conformity Assessment Bodies Activities

Cinnah Caddesi 96/8, Çankaya 06550 Ankara

Fax to: +90 312 442 87 77

email to: [gozde.ogur@gtturk.com](mailto:gozde.ogur@gtturk.com) (temporary, only for registration purpose)

# Support to Conformity Assessment Bodies' Activity

## Evaluation of Feedback Forms (Istanbul Seminar)



Business Administration



### FEEDBACK-FORM

Type of training:  
 Training version:  
 Date of training: ISTANBUL, 8. to FEBRU 2005

#### 1. What is your general impression of the training?

totally satisfied	satisfied	acceptable	dissatisfied
0	20	4	

#### 2. How well did you acquire your knowledge on it?

no knowledge up to now	not adequate	comparably better	at other colleges, better, intermediate, ...	excellent
4	0		20	3

#### 3. How was the training design in your opinion?

adequate	too hard	time saving
3	4	0

#### 4. How was the introduction in your opinion?

very good	mostly understandable	difficult to understand
1	20	3

#### 5. Evaluation/Judgment of the content

	++	+	0	--
training content	0	10	0	3
excellent reputation	10	20	1	
equipment	10	21	1	
applicability of presentation content	10	20	0	
adequacy of training	10	24	0	
general case	10	23	0	
training	0	17	0	12

#### 6. How are your expectations fulfilled regarding to:

	Yes	No
I was able to acquire my knowledge	20	4
I am going to make use of my knowledge	20	4

#### 7. Evaluation of the lecturers

lecturer's name	++	+	0	--
theoretical content	20	0		1
relation to practice	10	0		1
working competency	20	0		1
applying your own ideas	20	0		1

lecturer's name	++	+	0	--
theoretical content	20	10		
relation to practice	14	20	1	
working competency	17	10	0	
applying your own ideas	10	10	0	

#### Further comments, suggestions, remarks

practical examples  
 limiting more details  
 translating

# Support to Conformity Assessment Bodies' Activity Inventory Questionnaire

MEDA – Support to  
Conformity Assessment  
Bodies Activities



## Questionnaire – Turkish Conformity Assessment Practitioners

Please fill in the questionnaire according to your best knowledge. The information obtained by this form will be treated confidentially and used only within the MEDA projects for the purpose to build up an up-to-date database. It will also help to improve further services programs in order to provide you with the maximum of required information on the topics of the project.

For question's please contact:  
MEDA – Support to Conformity Assessment Bodies Activities  
Name: Gülsüm Ögür Tel: +90 312 442 67 70 email: ogugorsim@hotmail.com

## Katılımcı Anket Formu – Türkiye'de Kalite Akademi'nin desteklediği projeler

Lütfen en iyi bildiğiniz kadarıyla doldurun. Bu formdaki edinilen bilgi yalnızca konularak ve gizlilik bil verileri için kullanılacaktır. Bu formdaki MEDA projeleri de kullanılacaktır.

Ayrıca proje konusu hakkında gerekli bilgileri en etkin şekilde sağlayarak diğer katılımcı programların geliştirilmesine yardımcı olabilirsiniz.

Lütfen sorularınız için:  
MEDA – Support to Conformity Assessment Bodies Activities  
Baş Gülsüm Ögür ile iletişime geçiniz.  
Tel: +90 312 442 67 70 email: ogugorsim@hotmail.com

## 5. Organization / Kuruluş hakkında bilgiler :

Name of CAB / Firma Ünvanı : .....

Public / Kamu  Private / Özel  Non profit / Sivil toplum örgütleri

- Accreditation body / Akreditasyon kurumu
- Testing Laboratory / Test laboratuvarı
- Certification Laboratory / Kalibrasyon laboratuvarı
- Calibration body / Kalibrasyon kurumu
- Inspection body / Denetim kurumu
- Industrial / Production plant / Sanayi ve / veya ticaret odası
- Engineering / Mühendislik kurumu
- Industrial / Production plant / Sanayi kurumu / Endüstri tesisi
- Management consultancy / Yönetim danışmanlık kurumu
- Governmental agency / Kurum kurumu
- Field / Alan .....
- National metrological institute / Ulusal metroloji kurumu
- Professional Associations / Federations / Çarfedasyonlar / Meslek kuruluşları / Federasyonlar / Kuruluşlar
- Standardization body / Standartlaşma kurumu
- University / Üniversite
- Others / Diğerleri

Please specify / Lütfen belirtiniz : .....

Genel Sorular İçin, Lütfen, Müdahale Edin. Tel: +90 312 442 67 70 Fax: +90 312 442 67 70

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## 2. Contact information / İletişim bilgileri :

Name / İsim : .....

Surname / Soyad : .....

Title / Position - Ünvan / Pozisyon : .....

Address / Adres : .....

City / Şehir : .....

Postal Code / Posta kodu : .....

Tel : .....

Fax : .....

E-mail : .....

## 3. Status of Accreditation of CAB / Kuruluşun akreditasyon durumu

Name of Accreditation body / Belgelendiren/yapan kuruluşun adı .....

Accreditation according to / Belgelendirme türü :

- ISO 17025
- EN 45011
- EN 45012
- EN 45013
- ISO 17025 / EN 45004

Status of implementation of the QM System / Yönetim sisteminin durumu :

- Started / başlatılmış
- In progress / ileri devreye ediliyor
- Nearly completed / tamamlanmak üzere

## 4. Detail of gained experience / Edinilen tecrübeler

### A. EU Legislation / AB yasa düzenlemeleri:

- New Approach / Direktifler / Yeni Yaklaşım Direktifleri
- Grant Approach / Genel Yürürlük
- Mutual system of Conformity Assessment legislation / Mutlak sistemli değerlendirme düzenlemeleri
- Market surveillance / Pazar denetimi
- Not-Trade process / Belirli ürün
- CE-Marking / CE işaretlemesi

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## B. Standardization / Standardizasyon

- Legal advice / Yasal destek
  - Technical advice / Teknik destek
  - Training of staff / Personel eğitimi
  - Training on management of the harmonization process / Uyum sürecinde yönetiminin yönetimi
  - Other requirements and needs / Diğer gereksinimler ve ihtiyaçlar
- Please specify / Lütfen belirtiniz : .....

## C. Accreditation / Akreditasyon

- Policy advice / Stratejik destek
  - Assessment training / Denetim eğitimi
  - Technical support / Teknik destek
  - Organizational aspect / Organizasyonel yönleri
  - Development of Quality Management Systems / Kalite Yönetim Sistemlerinin geliştirilmesi
  - Other requirements and needs / Diğer gereksinimler ve ihtiyaçlar
- Please specify / Lütfen belirtiniz : .....

## D. Testing, Inspection and Certification / Test, Denetim ve sertifikasyon

- Training on EN 45000 and ISO 17000 / EN 45000 ve ISO 17000 kursu eğitimi
  - Management training / Yönetim eğitimi
  - CE Marking / Kalite Sistem denetimi eğitimi
  - Technical training / Teknik eğitim
  - Marking / Quality Mark / Mutlaklama / Kalite işaret
  - Other requirements and needs / Diğer gereksinimler ve ihtiyaçlar
- Please specify / Lütfen belirtiniz : .....

## E. Metrology / Metroloji

- Legal metro technical advice / Yasal ve Ayrık teknik destek
  - Development of metrology / Metroloji geliştirme
  - Marking / Quality Mark / Mutlaklama / Kalite işaret
  - Other requirements and needs / Diğer gereksinimler ve ihtiyaçlar
- Please specify / Lütfen belirtiniz : .....

## 5. Expected results of the Training program / Eğitim programından beklenenleriniz :

.....

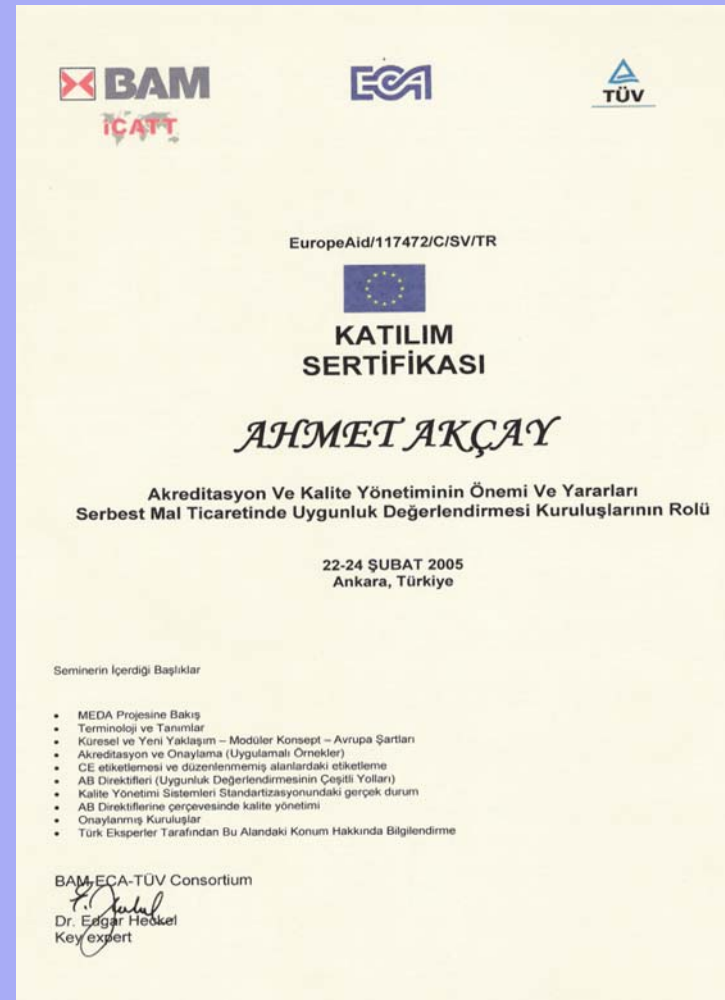
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## Certificate of Participation



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## 2. Workshops on Accreditation

with focus on requirements related to

- Quality and technical aspects for **TESTING and CALIBRATION LABORATORIES**
- Quality for product and system **CERTIFICATION BODIES**
- Quality and technical aspects for **INSPECTION BODIES**

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## **3. Preparation and implementation of TRAIN-the-TRAINER courses in the field of accreditation of**

- TESTING and CALIBRATION LABORATORIES**
- Product and system CERTIFICATION BODIES**
- INSPECTION BODIES**

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## 4. TURKLAB Activities

- Analysis of TURKLAB structure and advice concerning accreditation of inspection bodies
- Organization of a study visit for TURKLAB staff to European CA organizations
- Promotion campaign for TURKLAB via VIP seminars, press conferences etc.

